



Accounts Payable Accountant

Our client is a US-based global leader in the service industry. Their brand value is synonymous with superior service delivery of the highest standard. They have strong presence with business footprint worldwide.

Responsibilities:

- Preparation of payments to business associates and suppliers
- Ensure purchases and payments are adhered to Company's policy
- Preparation of Monthly schedules for management review
- Timely and accurate monthly closure of Accounts Payable modules, analyze expenses trend of the company with commentary, highlight areas of concern and recommend improvements
- Preparation of expenses budgets and forecasts
- Attend to any system issues (finance related) including system implementation
- Reporting work

Requirements:

- Minimum Degree in Accountancy / ACCA / CPA or equivalent
- Minimum 3 years of relevant working experience in a similar capacity with at least 1 year of supervisory experience
- Familiar with local financial reporting standards, corporate tax and GST statutory requirements
- Good interpersonal skills
- Able to work under pressure to deliver timely and accurate results
- Meticulous, independent, good team player, strong analytical skills
- Proficient in MS Office applications and accounting ERP platform
- Bilingual in both English and Mandarin

Please indicate your current remuneration details.