



Accounts Executive

Our Client is a leading organization in the services industry with business presence in the region

Responsibilities:

- Responsible for closing of monthly accounts
- Preparation of reconciliation schedules, balance sheet / tax schedules
- Preparation of management reports, GST
- Supervise a team of accounting staff

Prerequisites

- Diploma in Accountancy with 4 years of relevant working experience
- Good team player, self-motivated and matured
- Possess good interpersonal and communication skills
- Supervisory experience with hands-on experience in ACCPAC accounting software

All applications will be treated with the highest level of confidentiality.