



Human Resource Manager (Based in Melbourne, Australia)

Our client is a leading IT and Communications solutions provider in the region. They are looking for a HR Manager to head the HR function of the Australia business platform.

Responsibilities

- Responsible for full spectrum of Human Resource Management including recruitment, manpower planning, compensation & benefits, payroll, performance management, training & development and employee communications, etc.
- Review and develop recruitment and retention strategies to support business operational needs
- Develop and implement HR policies and procedures consistent with the Group and in tandem with local market trends
- Manage all C&B matters and programs and work in collaboration with HQ Rewards & Benefits team on External Compensation benchmark
- Implement and monitor benefit programs in line with the corporate human resources strategy and market trends
- Manage employee recognition and rewards programs in support of service deliverables and KPIs.
- Advocate and ensure employee communication channels are open and current
- Provide HR expertise and advisory to the business Heads and staff
- Work with the HQ Learning & Organisational Development team to ensure adequacy, efficiency, and cost-effectiveness of training programs

Prerequisites

- Degree in related discipline
- Min. 3-4 years in a HR management capacity over-seeing the entire HR function of an organization
- HR experience from the IT and/or Communications industry would be an added advantage
- HR professionals with work experience in Australia will be favourably considered
- Willing to be based in Melbourne, Australia

All applications will be treated with the highest level of confidentiality.