



### **Manager / Assistant Manager, Human Resource**

Our client is a reputable brandname in the services industry. They have established business footprint in the region and is geared for rapid growth.

### **Responsibilities**

- Manage the various spectrum of HR for assigned business units with focus on Compensation & Benefits and business partnering
- Work closely with the various HR specialist teams to develop and deliver Human Resource strategies and programs that meet the business needs
- Implement employee relations programs designed to create an environment that drive maximum individual and team effectiveness
- Partner with management to ensure alignment of people, process, structure and culture with business strategies
- Partner with the business units to review and implement compensation and reward programs to achieve business objectives
- Partner with the business units to increase focus on performance management to maximize employee contributions and to proactively address performance issues
- Assist to benchmark positions for its salary competitiveness
- Assist to review incentives, recognition, benefits and awards to drive high performance and to retain key talent
- Propose and compute annual salary increment, merit and variable bonus

### **Prerequisites**

- Degree in Human Resource Management / Business Administration or other related fields
- More than 5 years of experience in HR management
- Good knowledge and skills in HR partnering and C&B
- Good analytical, facilitation, interpersonal and organization skills
- Strong written and verbal communication skills, with ability to relate to staff at all levels
- Proactive, self-starter, hands-on and able to work independently while be a good team player with good service orientation

We will call shortlisted candidates for a detailed discussion.

Please indicate your current remuneration details. All information shared with us will be treated with the highest level of confidentiality.