



Recruitment Specialist (Talent acquisition for Asia)

Our Client is a US based organization in the pharmaceutical industry.

Responsibilities

- Focal point of talent acquisition activities for North and South Asia
- Streamline recruitment processes and programs to ensure a more effective workflow delivery
- Plan and implement recruitment strategies to provide a qualified and diverse candidate pool
- Work closely with the business to understand their talent needs and extend support in this area
- Oversee the entire recruitment spectrum - resource requisition, interview process, offer recommendation, etc.
- Interface and manage recruitment vendors
- Responsible for industry mapping, candidate identification, crafting of job advertisements, screening of candidates and all other aspects of candidate management.

Prerequisites

- Degree in Human Resources or related discipline
- Min. 6 years of HR experience coupled with 2-3 years of talent acquisition experience
- A self-starter who is committed and responsible
- Meticulous, driven and a fast learner
- Possess excellent communication and interpersonal skills

All applications will be treated with the highest level of confidentiality.